



# Christ Episcopal Church **PRESCHOOL**

400 San Juan Drive | Ponte Vedra Beach, Florida 32082 | (904) 285-6371

## 2019-2020 ENROLLMENT FORM

**Student's Name:** \_\_\_\_\_  
Last First Middle Name Called

Date of Birth: \_\_\_\_\_  Male  Female  
(MM/DD/YYYY)

Home Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip \_\_\_\_\_

Child lives with:  Both Parents  Mother  Father  Guardian Church Affiliation: \_\_\_\_\_

**Parent 1 Name:** \_\_\_\_\_

Address (if different from child): \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Business/Profession: \_\_\_\_\_ Business Phone: \_\_\_\_\_

**Parent 2 Name:** \_\_\_\_\_

Address (if different from child): \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Business/Profession: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Christ Episcopal Church Preschool is open to students of any race, color, and national or ethnic origin. Priority is given to families with children currently enrolled and to Christ Episcopal Church members.

**PLEASE COMPLETE FRONT AND BACK OF THIS FORM AND THE ENROLLMENT CONTRACT IN FULL. RETURN WITH NON-REFUNDABLE APPLICATION FEES.** (Checks payable to *CHRIST CHURCH PRESCHOOL*.)

*The below typed signature is considered to be legitimate under the Federal E-Sign Act. The signatories have the option to opt out and sign with a paper signature instead.*

Signed: /s/ \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE MARK YOUR PROGRAM PREFERENCE ON THE FOLLOWING PAGE**



**2019-2020 TUITION FEE SCHEDULE**

Tuition down payment, registration fee, and supply fee (all non-refundable) are due at the time of enrollment.

NEW STUDENTS		RETURNING STUDENTS	
Tuition Down Payment	\$325	Tuition Down Payment	\$325
Registration Fee	\$150	Registration Fee	\$100
Supply Fee	\$125	Supply Fee	\$125

*Please check the program option you are selecting for your child and the payment plan you would like to be billed.*

Program <i>(age by September 1, 2019)</i>	Hours	Tuition in Full <i>Due with enrollment</i>	Quarterly Payment Option* <i>Due 1<sup>st</sup> of May, Aug, Nov, Jan</i>	Monthly Payment Option* <i>Due on 1<sup>st</sup>, May through March</i>
<b>Tuesday/Thursday</b> <input type="checkbox"/> 12-17 months* <input type="checkbox"/> 18-23 months* <input type="checkbox"/> 24-29 months <input type="checkbox"/> 30-35 months	8:30-12:00	<input type="checkbox"/> \$2,700 (Cash) <input type="checkbox"/> \$2,781 (Credit)	<input type="checkbox"/> \$594 (Cash) <input type="checkbox"/> \$612 (Credit)	<input type="checkbox"/> \$216 (Cash) <input type="checkbox"/> \$222 (Credit)
<b>Monday/Wednesday</b> <input type="checkbox"/> 12-17 months* <input type="checkbox"/> 18-23 months*	8:30-12:00	<input type="checkbox"/> \$2,550 (Cash) <input type="checkbox"/> \$2,627 (Credit)	<input type="checkbox"/> \$556 (Cash) <input type="checkbox"/> \$573 (Credit)	<input type="checkbox"/> \$202 (Cash) <input type="checkbox"/> \$208 (Credit)
<b>* If you would like your 12-23 month old child to attend Monday-Thursday, please select both program options above.</b>				
<b>Monday/Wednesday/Friday</b> <input type="checkbox"/> 24-29 months <input type="checkbox"/> 30-35 months <input type="checkbox"/> 3 year olds	8:30-12:00	<input type="checkbox"/> \$3,750 (Cash) <input type="checkbox"/> \$3,863 (Credit)	<input type="checkbox"/> \$856 (Cash) <input type="checkbox"/> \$882 (Credit)	<input type="checkbox"/> \$311 (Cash) <input type="checkbox"/> \$321 (Credit)
<b>Monday/Wednesday/Friday</b> <input type="checkbox"/> 3 year olds	8:30-1:00	<input type="checkbox"/> \$4,820 (Cash) <input type="checkbox"/> \$4,965 (Credit)	<input type="checkbox"/> \$1,124 (Cash) <input type="checkbox"/> \$1,157 (Credit)	<input type="checkbox"/> \$409 (Cash) <input type="checkbox"/> \$421 (Credit)
<b>Monday through Friday</b> <input type="checkbox"/> 24-29 months <input type="checkbox"/> 30-35 months <input type="checkbox"/> 3 year olds <input type="checkbox"/> 4 year olds	8:30-12:00	<input type="checkbox"/> \$6,410 (Cash) <input type="checkbox"/> \$6,602 (Credit)	<input type="checkbox"/> \$1,521 (Cash) <input type="checkbox"/> \$1,567 (Credit)	<input type="checkbox"/> \$553 (Cash) <input type="checkbox"/> \$570 (Credit)
<b>Monday through Friday</b> <input type="checkbox"/> 3 year olds <input type="checkbox"/> 4 year olds	8:30-1:00	<input type="checkbox"/> \$8,240 (Cash) <input type="checkbox"/> \$8,487 (Credit)	<input type="checkbox"/> \$1,979 (Cash) <input type="checkbox"/> \$2,038 (Credit)	<input type="checkbox"/> \$720 (Cash) <input type="checkbox"/> \$741 (Credit)
<b>Kindergarten</b> <input type="checkbox"/> 5 year olds	8:30-1:00	<input type="checkbox"/> \$8,240 (Cash) <input type="checkbox"/> \$8,487 (Credit)	<input type="checkbox"/> \$1,979 (Cash) <input type="checkbox"/> \$2,038 (Credit)	<input type="checkbox"/> \$720 (Cash) <input type="checkbox"/> \$741 (Credit)

\* Quarterly and Monthly Payment Options are calculated minus the \$325 down payment due at enrollment.



# Christ Episcopal Church PRESCHOOL

400 San Juan Drive | Ponte Vedra Beach, Florida 32082 | (904) 285-6371

DEPOSIT \_\_\_\_\_

DATE \_\_\_\_\_

LEVEL \_\_\_\_\_

FOR OFFICE USE ONLY

## ENROLLMENT CONTRACT

Name of Student \_\_\_\_\_

By signing and returning this contract to the School Office, accompanied by the appropriate down payment and fee(s), we, the parents and/or guardians of the above named enrollee, acknowledge and agree to the following:

1. Tuition, Deposits, and Fees are NOT refundable. (See **Fee Schedule** for details.)
2. Upon registration of the child by payment of the deposit and appropriately signing and returning this contract, your application becomes a contract for the enrollment of the child named for the full school year. If the child is withdrawn during the school year, tuition will be payable for the entire school year.
3. Any account 15 days past due is subject to a 5% per month late charge and the credit card on file will be charged at the credit rate on the tuition fee schedule.
4. No school records will be released if account is in arrears.
5. In the event of an employer verified transfer of a parent or a medically verified illness of the child, unused tuition will be refunded by the school if notification is given in writing a month in advance.
6. The Head of School or Rector reserves the right to terminate this contract at any time by waiver of the remaining tuition due.
7. Submission of a current School Entry Health Exam (Form DH 3040), Florida Certificate of Immunization (Form DH 680), and birth certificate is required of all students prior to start of school.
8. School calendar exceeds regulatory hours required. No makeup days will be implemented.
9. **Tuition paid under any installment plan must be secured with a valid credit card.**

### TUITION PAYMENT PLAN

Refer to Fee Schedule for details and confirm one option.

- |   |  |
|---|--|
| <input type="checkbox"/> Payment in Full: _____             | <input type="checkbox"/> Credit                                      |
| <input type="checkbox"/> Quarterly Billing: _____           | <input type="checkbox"/> Cash  |
| <input type="checkbox"/> Monthly Billing: _____ (11 months) | <input type="checkbox"/> Checks (payable to Christ Church Preschool) |

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Billing Address (if different from child's record): \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

Person Responsible for Paying Bill: \_\_\_\_\_

\_\_\_\_\_ I understand and agree that this is a binding contract, and it shall be governed by the laws of the State of Florida and effective when accepted by the school. I have read, understand, and agree to the policies and procedures of Christ Episcopal Church Preschool, including the admissions guidelines and enrollment requirements.

*By typing your name below, you acknowledge and agree to the above terms. The below typed signature is considered to be legitimate under the Federal E-Sign Act. The signatories have the option to opt out and sign with a paper signature instead.*

/s/ \_\_\_\_\_  
Parent/Guardian Signature Date

AND /s/ \_\_\_\_\_  
Parent/Guardian Signature Date